

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Community Area Transport Group			
	Date of meeting: Thursday 16th June, 2016			
1.	Attendees and apologies			
	Present:	Cllr Jemima Milton; Cllr Mike Morrisey; Matt Perrott (Wiltshire Highways); Steve Hind (Wiltshire Highways); Cllr John Bevan; Cllr Vanya Body; Cllr Claire Costello; Cllr John Hetherington; Cllr Anne Duechar; Cllr Richard Allen; Caroline Jackson (Manton Residents' Assoc.); Cllr Tamsin Witt; Andrew Jack (Wiltshire Council); Cllr Sheila Glass; Cllr Andrew Williamson.		
	Apologies:	Cllr Stewart Dobson; Cllr Nick Fogg; Cllr James Sheppard; Spencer Drinkwater (Wiltshire Council)		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Marlborough Area Board meeting on the 17 th March 2016. <i>Link can be found at</i> http://moderngov.wiltshire.council/ieListMeetings.aspx?CId=1318&Year=0		
3.	Financial Position			
		Finance sheet was presented.	Taking into account funds allocated to projects already agreed by CATG and contributions made by local town and parish councils, Marlborough	

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			CATG has a budget for 2016/17 of £15 335	
4.	Top 5 Priority Schemes	There was discussion about the number of top priorities given to SH. It was felt that given the large number of projects that are “nearly there” SH should focus his limited time on making sure these are completed before taking on any new work from CATG. This means there are more the five schemes prioritised as A.		
a)	Issue No 3366 Froxfield – Littlecote Rd Footway and lighting	15% contribution from Froxfield PC accepted. Street light installed. Footway programmed for construction during July.	SH confirmed design is nearly complete. Estimated date for work on the ground: July / August. SH to keep working on this until complete	A
b)	Issue 3832 Marlborough, Silverless StHGV's using inappropriate road	'No Entry' signs for Kingsbury St entering from Herd St. Experimental Order implemented on the 1 st Feb to run for a minimum of 6 months. There are still cases of vehicles entering Silverless St from Herd St.	Agreement that current trial solution not working 100%. Some cars still disobey no entry but agreed it is HGVs trying to be prevented. RA feels HGVs are still using Silverless St and points out residents feel no entry should be at other end – junction with Kingsbury St. Agreed that AJ will work with Marlborough TC to consult with residents to improve solution. By next CATG meeting in September	C
c)	Issue 4083 Speeding issue, Thicketts Rd	PC contribution 25%. Scheme being prepared for implementation.	Scheme for additional signage. Still being worked on. Location on private land has been agreed. SH to keep working on this until complete	A

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	Mildenhall			
d)	Issue 3578 A346 Ogbourne St Andrew, Crawlings Piece – More space needed on verge for wheelie bins	JS decided to remove this from CATG priority list but keep an eye on it. He will take this up as an Area Board matter	Cllr James Sheppard is prepared to take this to Area Board for potential funding. SH has been asked to prepare a quote on improving the storage area so that area board can take a decision on funding or not.	B
e)	Substantive scheme Baydon- Ermin St (west)	Design to be completed. Current programme for construction with Ringway 03/10/16. Some further concern from the Parish Council regarding effect on private accesses.	Delays with scheme actually arising from safety concerns from an immediate neighbour near the proposed feature. SH has advised a safety audit and to take advice from consultants Atkins.	A
5.	Other Priority schemes			
a)	Manton- High St / Bridge St – Footway improvements	With Ringway taking over the contract, costs will go up to approx. £13k but could be reduced to approx. £8k without a coloured surface. Marlborough TC will need to agree on the version to be taken forward and if a 25% contribution will be made. Decision going to Marlborough TC on 13 th June.	Marlborough TC has discussed the two options and has agreed to accept the cheaper one with no coloured surface. They argued that since this scheme was agreed and funded before TCs were expected to make a contribution, the new increase in cost should also be paid for by CATG. CATG voted and agreed to fund the full cost of this scheme	A

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			of approx. £8k SH to keep working on this until complete	
b)	C189 Baydon- Aldbourne- Ogbourne St George C class speed limit review	Atkins initial review complete – recommends national speed limit. SH has reviewed locations of 30mph extents. Current location of 30mph limit at Baydon, on the approach from Aldbourne is satisfactory. Vehicles will slow up at the bend with the gates, Baydon PC to decide if they want to move the speed limit back to the gates location. However this will include taking up existing coloured approach markings. Total package around £5k.	SH feels that the costs involved in moving the current speed limit signs would not be good value and would not bring vehicle speeds down by much. TW asked for this to be put on hold and will take this back to Baydon PC for a view	
c)	Ramsbury Back Lane 20mph limit	TRO advert undertaken with no objections. Prioritisation agreed. Cost of implementation approx. £3K 25% contribution from Parish Council fixed at £750. Design undertaken. Difficulty in finding a sign location at Burdett St.	Ringway will carry on and implement – need to put up signs. SH to keep working on this until complete	A
d)	Ogbourne St Andrew – Village Lane 20mph limit	TRO advert undertaken with no objections. Prioritisation agreed. £750 to be contributed from the Parish Council. Implementation undertaken. To be checked.	JH confirms work is all done but one sign is high up and in a tree. SH agrees this project needs to be checked before completion. SH to keep working on this until complete	A
e)	Issue 3938 Ogbourne St George – exit slip from bypass – Virtual footway	Parish Council have requested to leave out dropped kerbs. Cost Estimate now £400. PC have confirmed 25% contribution. CATG agreed work to go ahead. To be prioritised.	This scheme has been agreed by CATG and by local PC. SH to keep working on this until complete	A

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f)	Issue 3558 Mildenhall – Proposed Gates	Arrange supply and implementation of gates at eastern end of village. PC contribution 25%. CATG agreed work to go ahead. Design work to be completed and then implemented.	SH confirms design work to be completed and then implemented within 2-3 months. SH to keep working on this until complete	A
g)	Issue 3545 Broad Hinton – A4361 by Barbury Inn – Bus stop improvements	Bus stop kerbs can be installed on both sides of road. PC contribution 25%. CATG agreed work to go ahead. Design work underway. Construction programmed for end October.		B
h)	Issue 4352 Lockeridge – 20mph limit proposal	Assessment agreed costing £2.5k PC contribution of 25% agreed. Assessment complete and with Parish Council for consideration.	MM explains how there are two crossing places just outside the proposed 20mph limit and the PC has requested the limit be moved to include these crossings. SH points out that the criteria for a 20mph limit has not been met for this location. The implementation will need a contribution from the PC. MM has asked for an accurate quote to allow the PC the chance to budget / fundraise.	
i)	Issue 3799 Deer Warning signs on A4	Currently one sign leaving Marlborough towards Froxfield. Nothing from Froxfield towards Marlborough. Suggestion of including a sign leaving Froxfield with a distance plate. Also include distance plate with sign on leaving Marlborough. CATG to discuss. Cost estimate £600. CATG agreed to go ahead with the scheme as long as the cost was under this and to come to another meeting if	Scheme has been passed to Highway's signage officer for pricing. If coming in at £600 or under, scheme can go ahead, if over will come back to CATG for funding decision.	C

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		over £600. To be prioritised.		
j)	Issue No: 4245 A4 at Beckhampton and West Kennett - speeding	SH to prepare a Brief for Atkins to provide a design fee. To be prioritised.	JM asked for this brief to be ready by the September CATG meeting. AW says how this is a priority for Beckhampton and West Kennet and how there have been offers of private funding towards the brief. SH felt the costs could be about £10,000 to develop the preliminary design.	C
k)	Issue No: 3487 Marlborough, Ironmonger Lane – Request for new street light	TC to investigate who owns this site	JM asked Marlborough TC to investigate and respond by the September CATG meeting.	C
l)	Issue 1479 A4361 North of Avebury – speeding	Cost approx. £3k including advert process to move 30mph limit northwards. PC contribution 25% agreed. On advert 26/5/16 to 20/6/16	This is currently being advertised and due to close soon. This will be implemented if there are no objections.	A
m)	Issue 4377 HGVs accessing Back Lane and The Green in Aldbourne	AD explained the damage being done to building on The Green in Aldbourne from over-size delivery vehicles. Different solutions were discussed and a weight limit would not be appropriate given the size of these vans. A width restriction could be more useful. SH and MC will meet on site with AD and JS to look at this more closely.	AD wants this as a high priority. MP wants to be up to speed on this case. There was discussion about the causes of the matter and possible solutions. SH, MP and the PC agreed to meet on site to look at situation and think about solutions.	B

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n)	Issue 4468 Improvements to footway at Lottage Rd, Aldbourne	AD explained the situation. MC agreed that this is a maintenance issue but that his budget is not able to cope with such a large piece of work. The parish steward will be able to do some work but MC recommended that the PC and CATG lobby Wiltshire Highways for this to be looked at more closely.	MP explained there is no budget for footway repairs but Wiltshire Council has a duty to make safe. All that can be done is to take a look at the location. SH points out that if this is a big project, CATG could agree to fund the work.	B
o)	Issue 4469 Better marking of bus stop prevent parked cars, South St, Aldbourne	AD explained this issue. Cars park on the kerb at the bus stop forcing the bus to double park and making it difficult for bus users to get on and off. SH and MC will meet on site to look at ways of taking this forward.	AD explained how parked cars at a bus stop make it hard for bus users to get on/off the bus. There was discussion over whether drivers would obey any bus stop markings and AD felt they would. JM asked for this matter to be combined with the others for Aldbourne and dealt with together	B
p)	Froxfield's Village Traffic Plan	Develop designs in conjunction with Parish Council. To be prioritised.		C
6.	New Requests / Issues			
a)	Issue 4607 New directional sign	Kennet Valley School, Lockeridge, have requested a School sign to be installed at the Upper Fyfield A4 junction. The school would like a new sign placed beside the A4 at the junction to direct visiting traffic to the school further into the village	Since the school has agreed to pay for 100% of this project, agreed it can be removed from the list.	
b)	Issue 4681 Change of use of Stonebridge Lane to dual use	Wiltshire Council Highways officers have agreed that Stonebridge Lane, Marlborough would be suitable for change from a footpath to a dual-use path (foot & cycle). This will create better north – south access across town without using	JM felt that since this Issue arrived late, it could not be dealt with at this meeting.	

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		Herd St.		
7.	Other items			
a)	Marlborough, George Lane car park. Request to switch priority for signs at the bridge. To be investigated including land ownership.	Not highway. Parking Services AJ will speak with colleagues in Parking	AJ to speak to Parking Services and find out their involvement in this and their view on changing priorities here.	
8.	Date of Next Meeting: 15th September 2016			

Marlborough Community Area Transport Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £

3. Legal Implications

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3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications